



City of Elkins
 401 Davis Avenue
 Elkins, WV 26241

APPLICATION FOR BUSINESS LICENSE

OFFICE USE ONLY	
LIC # ISSUED	
DATE ISSUED	
<input type="checkbox"/> Copy of State License attached	
<input type="checkbox"/> B&O Taxes are paid to date	
AMT PAID	\$
RECEIPT #	

Name of Business	
Mailing Address	
City, State & Zip	

Business Location <small>Do not use P O Box</small>			
Business Phone #		Owner's or Corporate Phone #	

WV License #		If a new business, have you had a City of Elkins business license under a different name? If yes, what name was it under?
WV Contractor Lic#		
Federal FEIN		

FORM OF BUSINESS <small>(check one)</small>	
Individual	<input type="checkbox"/>
Corporation	<input type="checkbox"/>
Partnership	<input type="checkbox"/>
Association	<input type="checkbox"/>
Other	<input type="checkbox"/>

Contact Name	
Contact Address	

Date		Signature	
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A COPY OF YOUR WV STATE LICENSE IS REQUIRED.

ALL BUSINESS AND OCCUPATION TAXES MUST BE PAID TO DATE BEFORE YOUR APPLICATION CAN BE PROCESSED.

PLEASE SEE REVERSE SIDE FOR LIST OF FEES.

MAKE CHECK PAYABLE TO: City of Elkins

RETURN TO:

Treasurer's Office
 City of Elkins
 401 Davis Avenue
 Elkins, WV 26241

For information, call the Treasurer's Office at 304-636-1414 or fax to 304-636-7866

PLEASE INDICATE EACH ACTIVITY THAT APPLIES TO YOUR BUSINESS AND TOTAL FEES

BUSINESS ACTIVITY

44	Accountant	\$15.00	
45	Architect	\$15.00	
46	Attorney	\$15.00	
47	Auctioneer	\$15.00	
48	Banking & Other Financial Business	\$15.00	
49	Barber, Beautician, Manicurist	\$15.00	
50	Chiropractor	\$15.00	
51	Collection Agency	\$100.00	
52	Contractor	\$15.00	
53	Dental Corporation	\$50.00	
54	Dentist	\$15.00	
55	Employment Agency	\$200.00	
56	Engineer	\$15.00	
57	Funeral Establishment	\$75.00	
58	Gasoline Retailer/Wholesaler	\$15.00	
1	General Store (1-5 stores) (sells food)	\$15.00	
59	Handyman	\$15.00	
60	Hearing Aid Establishment	\$40.00	
61	Insurance Agency	\$15.00	
62	Land Surveyor	\$15.00	
63	Optometrist	\$15.00	
15	Palm Reader, Fortune Teller, Psychic	\$200.00	
13	Pawn Broker	\$100.00	
64	Pharmacist	\$15.00	
65	Photographer	\$15.00	
66	Physical Therapist	\$15.00	
67	Physician/Surgeon/Podiatrist	\$15.00	
68	Private Detective/Investigator	\$50.00	
69	Psychologist	\$15.00	
70	Real Estate Agency/Appraiser	\$50.00	
74	Rental/Landlord	\$15.00	
71	Restaurant	\$15.00	
41	Service	\$15.00	
2	Special Store (1-5 stores) (no food)	\$15.00	
72	Tattoo Artist	\$15.00	
12	Theatre/Public Shows	\$40.00	
73	Veterinarian	\$15.00	

BEER, WINE, LIQUOR (Must provide copy of WV ABCC License

BEER

9	Distributor	\$500.00	
3	Class A License	\$150.00	
4	Class B License	\$150.00	

WINE

10	Retail Dealer	\$150.00	
11	Distributor	\$500.00	

PRIVATE CLUBS

	Fraternal, Veteran or Non-Profit Social Clubs	\$375.00	
6	Clubs	\$375.00	
7	Less than 1000 Members	\$500.00	
8	More than 1000 Members	\$1,250.00	

AMUSEMENT OR OTHER DEVICES

33	Less than 20 devices over .10 cents @ 12.50	@ 12.50	
36	Over 20 devices over .10 cents	\$ 300.00	

HAWKER/PEDDLER

19	Without a vehicle	\$ 10.00	
20	Vehicle – up to ½ ton capacity	\$ 15.00	
21	Vehicle – ½ ton to 1 ton capacity	\$ 50.00	
22	Vehicle – 1 ton up to 2 ton capacity	\$ 100.00	
24	Vehicle – over 2 ton capacity.	\$ 150.00 plus	
		\$100 for each additional ton or fraction thereof	

JUNK DEALERS

16	Resident junk dealer	\$ 25.00	
17	Resident junk dealer agent	\$ 10.00	
18	Non-resident junk dealer agent	\$ 150.00	

LAUNDROMATS & CAR WASHES

26	1-9 Devices @ \$3.00 each (\$15 minimum)	@ \$ 3.00	
28	10 or more Devices	\$ 30.00	

LODGING

42	Bed & Breakfast	\$ 15.00	
43	Hotel/Motel	\$ 15.00	

POOL, BILLIARD, OR BAGATELLE TABLES

25	First Table	\$ 25.00	
	Each additional table	\$ 15.00	

VENDING MACHINES (candy/beverage/service)

37	Less than 20 Devices @ 12.50 each	@ \$ 12.50	
40	Over 20 devices over 10 cents	\$ 250.00	

WHOLESALE DEALERS IN TOBACCO

15	Class A up to 750,000 packages	\$ 100.00	
31	Class B from 750,000 to 1,500,000 packages	\$ 200.00	
32	Class C over 1,500,000 packages	\$ 350.00	

TOTAL ANNUAL LICENSE FEES

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PLEASE MAKE SURE

1. All checks are made payable to: **City of Elkins, 401 Davis Ave., Elkins, WV 26241**
2. A license application has been completed for EACH location within Elkins city limits.
3. A copy of your current WV State License is attached.
4. A copy of the correct fiscal year's WV State Liquor/Beer and/or Wine License is attached.
5. Your State and/or F.E.I.N. are filled in where asked.
6. License is renewed July 1st of each year.